

## North Nodaway R-6 Faculty/Staff/Students Google Apps Accounts Info

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### User account information for [your name]: (Example - Joe Sample)

- Your username is **[first initial, last name]@nnr6.org**. (Example - jsample@nnr6.org)
- The administrator has set your password temporarily. (mustangs)
- Your email address is **[first initial, last name]@nnr6.org** (Example - jsample@nnr6.org)

### Sign in options for North Nodaway Schools services: (Gmail, Calendar, Drive, Docs, etc.)

1. <http://www.google.com/a/nnr6.org>
  2. School Email link on North Nodaway School homepage website
  3. Click on computer desktop/ taskbar shortcut (red M envelope) to North Nodaway Gmail
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## North Nodaway Is Using Google Apps For Education!

We are pleased to announce that North Nodaway School District has chosen Google Apps for its new email and calendar platform. We have created a Google Apps account for every faculty/staff under our own school domain name nnr6.org. This domain is owned by the school and is managed/maintained by us with the help of Google and MOREnet (our internet provider).

### What's Google Apps?

Google Apps is a suite of web-based messaging and collaboration applications that Google hosts on their own servers. Google provides these applications as a "service," rather than as software to download and install. To access these applications, you simply use a web browser on a computer that's connected to the Internet.

For a quick overview of Google Apps go to the following URL - <http://learn.googleapps.com>

### Why did you choose Google Apps?

We looked for an email and calendar solution that could provide with us the following benefits:

- **Lower infrastructure costs** -- All your email will be stored securely on Google's servers, so we'll no longer need to maintain email servers on-site
- **Ability to consolidate our platforms** -- We can eliminate redundancy by moving all of our email and calendar platforms to Google Apps
- **Innovative solutions** -- We can leverage the ongoing creative and technical solutions of the Google Apps platform to provide employees with powerful, easy-to-use tools for getting their work done
- **Access to services from anywhere, anytime** -- A key benefit of the Google-hosted solution is that we can access email, contacts, and calendar from any computer or mobile device with an Internet connection, anywhere in the world
- **More collaboration features** -- With Google's next-generation applications, we can collaborate with colleagues, students, and trainers more easily and efficiently than ever before

## What exactly does Google Apps include?

Your new Google Apps account will include the following services:



**Gmail**



**Google  
Calendar**



**Google  
Groups**



**Google  
Classroom**



**Google  
Drive &  
Docs**



**Google  
Sites**

Here are some of the key benefits we think you'll enjoy:

- **Lots of storage** -- You get a full **30 GB** of online storage for your email (much more than you did have), so you can archive all of your email online. You'll no longer need to worry about deleting messages or saving them in offline folders.
- **Enhanced message organization and retrieval** -- With Gmail, you'll spend less time managing folders and looking for messages. For example, you can add one or more tags, or "labels," to your messages to organize and store them more efficiently. And with the Google-powered search feature, you can find any message quickly and easily, whether it's in your Inbox or stored in your message archive.
- **Easier calendar sharing** -- Google Calendar lets you and your team members quickly and easily share your calendars with each other and specify the details you want to show. Calendar sharing is a great way for you and your coworkers to keep each other informed about your schedules. Now it's easier than ever to find out if someone is in a meeting, on a business trip, or on vacation.
- **Better mailing lists** -- With Google Groups, you can manage your own subscriptions to mailing lists -- called *groups* -- without the need to make requests to the IT Department. You can even create your own groups for your projects, teams, special-interest groups, and more. Not only do groups make it easier to send email and calendar invitations to groups of people but they also simplify access management for your shared Google documents, files, sites, and calendars. And you can even use groups to create full-featured discussion forums!
- **File storage and sharing:** With Google Drive, you can store just about any type of file, open them right in your web browser, and share them with others
- **Real-time collaboration** -- Using Google Docs, you can create documents, spreadsheets, and presentations, and you and your team members can view and edit them at the same time. You can still use other products as needed (Microsoft Office, etc.), but now you'll have more options for storing and collaborating on your documents.
- **Easy-to-build team web sites** -- With Google Sites, your team can quickly publish a robust internal web site on which to gather all sorts of shared information, such as documents, spreadsheets, presentations, files, and videos. You can even embed Google calendars and other gadgets on your site!

### **I already use Google Apps for my personal email and calendar. Are we getting the same applications?**

They are similar, but we'll be using the education-class edition of Google Apps, which provides more features, more support, and an "up-time" guarantee. Your school account is also managed and controlled by us - so all changes, updates, additions, upgrades, and account settings are done here.

### **Who has access to the school google accounts?**

The Google Apps Terms of Service agreement with North Nodaway R-6 ensures that our district (students, faculty, staff) are the sole owners of our data. Google will only access content stored on our Apps when an administrator from NN gives Google explicit permission to do so. (example would be to investigate inappropriate use).

### **Can I setup my mobile device (phone) to access my school Gmail?**

Most everyone should be able to set up their mobile devices to access their school Gmail accounts if they wish. Directions for most smartphones - <http://learn.googleapps.com/mobile-users-3>

### **I thought only students over 13 could have access to email. Will Gmail and Google Apps be available to elementary students?**

Students under 13 ordinarily need parent permission to have email accounts, however COPPA allows North Nodaway R-6 to act as the parents' agent and approve the accounts on their behalf. To be COPPA compliant, we must provide an opt-out process so students can have Google Apps accounts built into the North Nodaway school domain.

### **What is the value of Google Apps for Education (GAE)?**

Classroom collaboration, students and teachers can open & edit their documents quickly. Anytime, anywhere access Google Docs users can be productive at school, at home, and even mobile phones. Students and staff can work from almost any family computer without having to purchase software. Files on Google Docs are back-up online and are easily shared and supported by most popular formats.

Thank You,

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